

To Our Valued Customers:

It is **Chastain-Otis's** policy to protect your privacy and the personal information you have entrusted to us. The Nebraska Privacy of Insurance Information act has now legislated consumer privacy protection into law: it requires any insurance agent, agency, company, or broker to notify you once each year how they will use your nonpublic personal financial information. To fulfill our duty to you as our customer, as well as the law, we are providing you with this document, which notifies you of our agency's privacy policies and practices.

What kind of nonpublic information do we collect about you?

In order to assist in obtaining appropriate insurance coverage and provide the best service for you, we may collect nonpublic personal financial information about you from the following sources:

- *Information we receive from you on applications or other forms;
- *Information about your transactions with us, our affiliates, or others; and
- *Information we receive from a consumer reporting agency.

Unless it is specifically stated otherwise in an amended Privacy Policy Notice, no additional information will be collected about you.

What is our policy on sharing your nonpublic information?

We do not disclose any nonpublic personal financial information about our customers or former customers to anyone, except as permitted by law. For our agency, this means:

1. We will only use your nonpublic financial information to assist in obtaining appropriate insurance coverage for you.
2. We will not disclose your nonpublic financial information to other parties for anything other than insurance underwriting purposes.
3. We do not buy, sell, lease, or rent customer lists, or any information about you.

How do we protect your nonpublic information?

We restrict access to nonpublic personal financial information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with Nebraska law to guard your nonpublic personal information.

The trust you have placed in **Chastain-Otis** is taken very seriously and every reasonable precaution is taken to maintain that trust now and in the future. Your business is very much appreciated!

Sincerely,

Chastain-Otis Agency Inc.